

Secretary of State, Office of

(See also Executive Branch section.)

Agency Code 625 (IA)

www.sos.ok.gov

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Mission Statement To provide an exceptional standard of service to the public, business community, and governmental agencies through a registry of Oklahoma's official documents and through the delivery of services designed to improve public assess and public awareness.

History and Function The Secretary of State's Office is the official repository and filing agency for all official acts of the governor, legislation and state questions, business entity filings, state agency rules and regulations, agricultural lien filings, notary public applications, athlete agent registrations, and bonds of public officials and employees.

Personnel M. Susan Savage, Secretary of State; Michelle Waddell, Executive Assistant to the Secretary of State; Robbie Howard, Fiscal Officer, CPA; Peggy Coe, Managing Editor of the Oklahoma Administrative Code/Register; Kathy Jekel, Director of Executive/Legislative Services; Tod Wall, Director of Information Systems; Vickie McAfee, Director of Business Services; Eugena Zachary, Human Resources; Chris Morriss, International Projects Assistant; Julie Parrish, Central Filing Manager

Accounting, 405/521-3912, FAX 405/521-3771

Administrative Rules, 405/521-4911, FAX 405/522-3555

Agriculture Liens, 405/521-2474, FAX 405/522-3555

Apostilles, 405/521-3912, FAX 405/521-3771

Business Filings, 405/521-3912, FAX 405/521-3771

Business Records, 405/522-4563 (\$5 Charge Per Call)

Certification Department, 405/521-3912, FAX 405/521-3771

Charitable Organizations, 405/521-3912, FAX 405/521-3771

Executive/Legislative, 405/522-4564, FAX 405/521-3771

Information Systems, 405/521-3912, FAX 405/521-3771

Notary, 405/521-2516, FAX 405/522-3555

Public Meeting Notices, 405/521-4911, FAX 405/522-3555

Trademarks, 405/521-3912, FAX 405/521-3771

Personnel 28 classified, 2 unclassified, 5 temporary

Protocol Office, Oklahoma Chief International (74 O.S. § 5017.7)

The Secretary of State oversees the International Protocol Office, which serves as the central point of contact for foreign governmental officials and the Houston and Oklahoma City Consular Corps. The Secretary of State is the first point of contact for foreign government officials and delegations and is the chief international protocol officer. The office has the responsibility for Oklahoma's international relations. The Secretary of State represents the state at official functions with members of the international diplomatic community; and serves as a resource to local and state government officials and agencies for information regarding procedure and protocol for international diplomats, government officials, and visitors.

Administration Chris Morriss, Assistant, Special Projects and International Protocol 405/522-2076, FAX 405/522-3555

Secretary of State

M. Susan Savage



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M. Susan Savage was appointed Oklahoma's Secretary of State by Governor Brad Henry on January 13, 2003. In that capacity, she serves as a member of the governor's cabinet with broad policy duties and as a constitutional officer with responsibility for international relations and maintenance of the state's registry of official records.

Prior to her service with the state, Savage served as mayor of Tulsa. She won the seat in 1992 in a special election among a field of fifty-

four candidates, completing two years of an unexpired term. She was re-elected for two four-year terms, making her the most tenured and first woman mayor in Tulsa's history. As mayor, Savage was responsible for a \$500 million budget and 4,000 employees. During her tenure, Tulsa prospered with unprecedented job growth, neighborhood revitalization, public safety improvements and government efficiency. Savage implemented more than one billion dollars in infrastructure investments for streets, parks, water, wastewater, storm water, public safety, cultural, and correctional facilities. During Savage's tenure as mayor, the Reason Public Policy Institute of Los Angeles ranked Tulsa third among forty-four U.S. cities for how well it delivered government services. In 1996, *Newsweek* magazine featured Savage as one of the nation's twenty-five "mayors to watch."

Savage became a faculty member at the University of Oklahoma College of Architecture in the fall of 2002, where she lectured about public policy and finance related to planning, urban design, landscape architecture, and community development.

Among numerous awards and special recognition, Savage received the 2009 Peace & Dialogue Award from OCU and the Institute of Interfaith Dialogue; was inducted into the Oklahoma Women's Hall of Fame in 2009; was inducted into the Oklahoma Municipal League Hall of Fame for City and Town Officials in 2005; was the 2002 National Conference for Community Justice Honoree for leadership; received an Honorary Doctor of Laws in 2000 from Arcadia University; and is a past recipient of the Oklahoma Human Rights Award.

A third generation Tulsan, Savage graduated from Tulsa's Edison High School, and in 1974 earned a bachelor's degree from Arcadia University in Pennsylvania. In 1977 she became executive director of the Metropolitan Tulsa Citizens Crime Commission. In 1988 she became chief of staff to Tulsa Mayor Rodger Randle, leading the reorganization of Tulsa city government from a commission to a strong mayor system.

Savage currently serves on the National Advisory Board of the Riley Institute for Urban Affairs at the College of Charleston. She is a member of the Southern Regional Education Executive Board, Oklahoma Academy for State Goals Advisory Board, Oklahoma City United Way Advisory Board, Oklahoma Nature Conservancy Board of Directors, Creative Oklahoma Board, and is a trustee for the Oklahoma Foundation for Excellence.

The secretary of state is responsible for the following executive entities:

Secretary of State, Office of
Access to Justice Commission
Council on Judicial Complaints
Ethics Commission
Judicial Nominating Commission
National Conference of Commissioners on
Uniform State Law

Professional Responsibility Tribunal
State Election Board