

**TITLE 60. ARCHIVES AND RECORDS COMMISSION
CHAPTER 10. ARCHIVES AND RECORDS**

RULEMAKING ACTION:

Notice of proposed PERMANENT rulemaking

PROPOSED RULES:

Subchapter 11. Service Fees
60:10-11-4 [AMENDED]

SUMMARY:

The proposed amendment increases the monthly fee for storage and servicing of records at the State Records Center by \$.05 per cubic foot per month. The current storage fee of \$0.25 per cubic foot per month was established in 2000. The proposed amendment also eliminates language regarding storage containers supplied by the Records Management Division for records stored at the State Records Center and the State Archives. The agency no longer purchases or provides storage containers for agencies. The circumstances creating the need for the proposed amendments include the need to generate additional revenues to maintain the current level of service to state agencies and the public.

AUTHORITY:

Records Management Act; 67 O.S. Section 212; OAC 60:1-1-5

COMMENT PERIOD:

Persons may submit written or oral comments to Jan Davis at the Oklahoma Department of Libraries, Allen Wright Memorial Library, 200 N.E. 18th Street, Oklahoma City, OK 73105 during the period from January 4, 2010 to February 19, 2010.

PUBLIC HEARING:

A public hearing will be held at 10:00 a.m. on Monday, February 22, 2010 in the South Conference room of the Allen Wright Memorial Library, 200 N.E. 18th Street, Oklahoma City, OK. Anyone who wishes to speak must sign in at the door by 10:05 a.m.

REQUESTS FOR COMMENTS FROM BUSINESS ENTITIES:

Business entities affected by these proposed rules are requested to provide the agency with information, in dollar amounts if possible, about the increase in the level of direct costs, indirect costs, or other costs expected to be incurred by the business entity due to compliance with the proposed rules. Business entities may submit this information in writing by 4:30 p.m. February 19, 2010, at the following address: Jan Davis Oklahoma Department of Libraries, 200 N.E. 18th Street, Oklahoma City, OK 73105.

COPIES OF PROPOSED RULES:

Copies of the proposed rules may be obtained from the Oklahoma Department of Libraries, 200 N.E. 18th Street, Oklahoma City, OK 73105.

RULE IMPACT STATEMENT:

Pursuant to 75 O.S., Section 303(D), a rule impact statement will be prepared and may be obtained from the Oklahoma Department of Libraries at the above address beginning January 15, 2010.

CONTACT PERSON:

Jan Davis, Administrative Archivist, (405) 521-2502; email address: jdavis@oltn.odl.state.ok.us